



#247 515 West Pender Street ♦ Vancouver, BC ♦ V6B 6H5 ♦ Canada
Phone: (604) 694-8801 ♦ Fax: (604) 682-5634 ♦ Toll Free 1-877-454-8179
Web Site: www.downtownsuites.com ♦ Email: lisa@downtownsuites.com

Tenant Rental Application

Please Deliver/email/fax to Downtown Suites (DTS) Office or Agent

All applications are processed and accepted by merit rather than order of receipt.

Note: SIN numbers are not mandatory, however we may not be able to access your credit history without one and therefore we may not be able to approve your application

Rental Address: _____ **Monthly Rent:** _____ **Move In Date:** _____

Personal Information:

Name of Applicant: _____ **Email:** _____

Telephone: Home: _____ Work: _____ Cell: _____ Fax: _____

S.I.N.# _____ Birth Date: (mo/day/year) _____ * Driver's License# or Passport# _____

Name of Co Applicant: _____ **Email:** _____

Telephone: Home: _____ Work: _____ Cell: _____ Fax: _____

S.I.N.# _____ Birth Date: (mo/day/year) _____ * Driver's License# or Passport# _____

*** Legible photocopy of driver's license or passport to be included with this application**

Total number of persons to reside in home: _____

Names and ages of children and others to reside in home: _____

Residence History:

Applicant: Current Address(s): _____ City: _____

Province: _____ Postal Code: _____ How long at this address: _____ Rent amt: _____ Reason for moving: _____

Previous Address: _____ City: _____

Province: _____ Postal Code: _____ How long at this address: _____ Rent amt: _____ Reason for moving _____

Name of Present Landlord/Manager: _____ Landlord's phone: _____

Name of Previous Landlord/Manager: _____ Landlord's phone: _____

Co- Applicant: Current Address(s): _____ City: _____

Province: _____ Postal Code: _____ How long at this address: _____ Rent amt: _____ Reason for moving: _____

Previous Address: _____ City: _____

Province: _____ Postal Code: _____ How long at this address: _____ Rent amt: _____ Reason for moving _____

Name of Present Landlord/Manager: _____ Landlord's phone: _____

Name of Previous Landlord/Manager: _____ Landlord's phone: _____

Pet Information:

How Many? _____ Type (s)? _____ Weight _____

Income & Verification of Employment:

Applicant:

Current Employer: _____ Occupation: _____

Supervisors name: _____ Phone # _____ How long: _____ Salary: _____

Previous Employer: (if above less than 2 years) _____ Occupation: _____

Supervisor's name: _____ Phone # _____ How long: _____ Salary: _____

Co-Applicant:

Current Employer: _____ Occupation: _____

Supervisors name: _____ Phone # _____ How long: _____ Salary: _____

Previous Employer: (if above less than 2 years) _____ Occupation: _____

Supervisor's name: _____ Phone: _____ How long: _____ Salary: _____

Personal References: (Please use local references)

Name	Address	Telephone	Relationship
1. _____	_____	_____	_____
2. _____	_____	_____	_____

Vehicle Information:

How many?: _____ Make: _____ Year: _____ License #: _____

- ❖ I/We declare that the information provided in this application is accurate & complete. Any false statement will constitute grounds for rejection of application
- ❖ DTS or its affiliates are not responsible for identity theft of the above person(s) information by indirect or accidental misplacement of this information. Submit application at your own risk. Application must be signed before it can be processed by management and must be accompanied by copies of driver's licenses or passport for all applicants.
- ❖ I/We understand a one-year lease is required.
- ❖ I/We consent to a credit check and verification of personal information with the references supplied. This consent is given pursuant to Chapter 81, Sec. 12 of the Credit Reporting Act, RSBC 1996.
- ❖ I/We consent to [landlord and landlord's agent] collecting, using and disclosing my personal information for the following purposes: authenticating my identity; determining my eligibility for tenancy; assessing my credit worthiness; identifying my guarantor(s), if any
- ❖ I/We further consent to [landlord and landlord's agent] obtaining further personal information from my present and former employer, my former landlord's) and one or more consumer agencies or credit bureaus, and I authorize those persons to provide such information to [landlord and landlord's agent]
- ❖ I, [guarantor] consent to [landlord and landlord's agent] collecting, using and disclosing my personal information for the following purposes: authenticating my identity; assessing and verifying my credit worthiness; obtaining references from my present and former employer; obtaining references from consumer agencies or credit bureaus
- ❖ I consent to [landlord and landlord's agent] collecting, using and disclosing my personal information for the following purposes: processing payments, responding to emergencies, medical or otherwise; ensuring the orderly management of the tenancy; providing character references to third parties (e.g., future landlords); providing rent payment information to credit bureaus and financial institutions; complying with legal requirements and acting pursuant to legal authorizations
- ❖ The tenant is aware that there may be a move in fee assessed by the building and a refundable deposit required, which is their responsibility.
- ❖ **I/We understand that if accepted, one half month's rent is required immediately to secure the suite payable by bank draft or certified cheque or money order from the bank. No acceptance without deposit in place.**
- ❖ **IN THE EVENT THE TENANT DOES NOT MOVE IN AFTER AGREEING TO DO SO AND SUBMITTING THE INITIAL DEPOSIT, THIS DEPOSIT WILL BE HELD IN TRUST, WE FILE FOR ARBITRATION AND THIS DEPOSIT WILL BE DISBURSED AT THE DISCRETION OF THE RTO ARBITRATOR TO COMPENSATE FOR DAMAGES. Be aware that damages could include one months rent.**
- ❖ It is a condition of our rental agreement that you carry a Tenants Insurance Plan. The approximate cost is from \$28 a month with \$30,000 property coverage. Proof of insurance must be shown prior to keys being issued.
- ❖ We require a clear and legible copy of your photo identification.

I understand and agree to the above.

Signature: _____ Date _____ Signature: _____ Date: _____